

## BUCKLAND DINHAM PARISH COUNCIL

### Minutes of meeting at 7.30pm, Thursday 22 September 2016 in the Village Hall, Buckland Dinham

**3266 Present:** Councillors Will Phippen, Peter Corbett, John Reckless and Viv Street; Pauline Short, Clerk. Cllr Phippen took the chair as Cllr Aston was delayed by work commitments. Cllr Aston joined the meeting at item 3269

**3267 Apologies:** Councillors Alan King and Paul Sherrin and, for the first three items, Cllr Tamsin Aston. As Cllr Phippen had already taken the chair Cllr Aston decided he should retain it for the whole meeting

**3268 Minutes of the meeting on 11 August:** Minutes were agreed after one amendment raised by the clerk. The cheque for PAYE had been entered as covering the period for January to March instead of the correct April to June. This had already been amended in the records

**3269 Code of Conduct - Declarations of Interest:** none

**Unminuted open forum for the public and council:** Cllr Phippen closed the meeting so that all could discuss topics of their choice and then reopened it

**3270 Consultation on planning application 2016/2015/VRC for variation of conditions following grant of planning permission 2010/0523 for the conversion of outbuilding to a dwelling house at New Farm house, Buckland Dinham:** Council agreed to recommend approval of this application (proposed Cllr Corbett, seconded Cllr Street)

<p><b>3271 Matters arising from the last meeting:</b></p> <p><b>1. Update on the Broadband situation-</b> There had been no further news on the development of Buckland Broadband and the clerk had not received the information about masts from them to allow her to give the required information to Mendip Planning to check the need for Conservation Area and Listed Building consents. Cllr Aston volunteered to contact Neil Lanning to get an update on progress with the project.</p> <p>The clerk had also received a briefing from the Connecting Devon and Somerset team to update residents on developments and latest position of the programme but, in our situation, it was not clear enough to pass on. She had circulated it to councillors but no conclusions had yet been reached</p>	<p><i>Action</i></p> <p><i>Cllr Aston</i></p>
<p><b>3272 Matters arising:</b></p> <p><b>2. Parish Path Liaison Officers –</b> The clerk had received a registration form for Ann and Adrian McCabe to jointly take over the role. She would sign the form and pass it back to Somerset</p>	<p><i>Mrs Short</i></p>
<p><b>3273 Clerks Report</b></p> <p>1. Mendip had approved the application for camping for 15 pitches at the Bell Inn between 1 April and 31 October each year and with numerous other conditions</p> <p>2. Applications had also been approved by Mendip for felling of trees, one at Highview and one at 7 Rogers Close</p> <p>3. A letter about the Neighbourhood Planning Bill had been circulated to councillors for consideration. There were no conclusive replies but it had raised the topic of having our own Neighbourhood Plan again. It was generally agreed that this would be best left until the Mendip District Plan is completed. The clerk confirmed that the first draft of the Mendip District Plan is not due to be published until the end of this year</p> <p>4. The next Mendip Parish Forum is on 18 October and includes an update on the Local Plan among other things. The clerk would circulate the agenda again so that councillors could consider attending</p> <p>5. Church clock and tree – Stuart Harrison responded to clerks letter with councillors comments at the last meeting. He confirmed that an application is being made to MDC and hoped that the Parish Council will consider assisting with the cost</p> <p>6. The new joint owner of Hoopers Lodge had written with reference to his plans to improve parking facility and access there while repairing the wall and asking for</p>	<p><i>All</i></p>

<p>council opinion. The clerk had referred him to Mendip Planning as planning experts</p> <p>7. The work promised on stiles, gates and a bridge, agreed with the Footpaths Officer in August had been yet been done but Clare Haskins had agreed to add the broken footpath sign by the church to the list of work needed. Her contractor had strimmed the almost blocked path at Rogers Close so that the owner can now keep it in check. Also Highways have cut back the vegetation by the bus stop.</p> <p>8. Cllr Sherrin had attended the Neighbourhood Policing Meeting (PACT) at Beckington on 13 September and, in his absence at this meeting, the clerk gave a brief report. He had been given a contact name for the officer looking after Buckland Dinham but this proved to be incorrect, so he is trying to establish the correct name</p> <p>9. The Speed Indicator Device currently at the Bell is being left for two extra weeks because of staff holidays. During that extension we should expect the batteries to fail. This will not mean that it is broken!</p> <p>10. The damaged inspection cover outside the hall and the finger post at entrance to Cock Road have both been repaired</p> <p>11. The next playing field committee meeting is on 28<sup>th</sup> September at 7.30 in the village hall. The committee would be pleased if Cllrs Corbett and Sherrin could join them as they are now the councillors taking an interest in the field</p> <p>12. The clerk had received details of a new online interactive mapping system for reporting highway and footpath problems and will circulate it to councillors for them to experience</p> <p>13. Report had been received from a resident about a white van illegally parked at the Cross. The resident had notified Mendip</p> <p>14. The clerk was preparing provisional dates for meetings in 2017. She would like opinions quickly after circulating to allow confirmation of hall bookings</p> <p>15. A letter had been circulated about a consultation on capping of precept increases. There is a risk that this will be extended by government to include the very small councils. NALC guidelines on this were still awaited and the clerk would circulate these as soon as received so that council can agree a response to the consultation before the deadline of 28 October</p>	<p><i>Cllr Sherrin</i></p> <p><i>Cllrs Corbett &amp; Sherrin</i></p> <p><i>All</i></p> <p><i>All</i></p> <p><i>All</i></p>
<p><b>3274 Finance:</b></p> <p>16. The government grant of £1953.68 for equipment and training to comply fully with the Transparency Code had been received and installation dates and quote for extra cost of software awaited from Stellasoft. The new plan is to use Microsoft One Drive for back up as it has more space free of cost</p> <p>17. The external auditors had sent their report and no errors were found</p> <p>18. A "Being a good councillor" training course had been arranged for Cllr Sherrin on 13 October at cost of £25.</p> <p>19. The clerk asked for £30 to attend an SALC finance course to update and this was agreed</p> <p>20. The clerk had also been talking to TSB about internet access for our banking, as not having it is now proving to be a problem. This may need some changes to the Financial Regulations. It will also require a second person to have access to use it for checking balances and pre agreed payments. After discussion, council decided they would prefer to have two people able to do this and Cllrs Aston and Corbett agreed to be nominated</p> <p>21. A cheque was signed to pay the clerks expenses April to September of £80.48</p> <p>22. It was agreed that cheques could be signed before the next meeting for clerks salary July to September, PAYE and, possibly, training costs and the new computer equipment</p> <p>23. The clerk had reminded the builder about the cost owed to him for repairing the playing field wall but, as yet, there was no reply</p>	<p><i>Ms Short</i></p> <p><i>Cllr Sherrin</i></p> <p><i>Ms Short</i></p> <p><i>Ms Short Cllrs Aston &amp; Corbett</i></p>
<p><b>3275 Dates of next two meetings:</b> Agreed as 3 November and 8 December but already Cllrs Street, Aston and Corbett were unable to attend 3<sup>rd</sup> November. The clerk to check with those absent and, if necessary, look at possible alternatives</p>	
<p>This meeting closed at 8.45pm</p>	