

## BUCKLAND DINHAM PARISH COUNCIL

### Minutes of meeting at 7.30pm, Thursday 5 July in the Village Hall, Buckland Dinham

**3436 Present:** Councillors Tamsin Aston, Will Phippen and Alan King. Clerk Pauline Short. One member of the public

**3437 Apologies:** Councillors Peter Corbett, John Reckless and Viv Street

**3438 Minutes of the last meeting on 12 April, Annual Meeting of the Parish Council on 24 May and planning meeting on 7 June:** Minutes of all three meetings were agreed and signed

**3439 Co-option of a new councillor:** Bob Tucker was proposed by Cllr King, seconded by Cllr Phippen and all agreed. Bob Tucker was then co-opted as a councillor and signed a Declaration of Acceptance of Office

**3440 Code of Conduct - Declarations of Interest:** None

**Open Forum for the public and council:** The meeting was closed for this session and then reopened

<b>3441 Matters arising from the last meeting:</b>	<b>Action</b>
<p><b>1. Agreement of special responsibilities for councillors, clerk and other residents including request from Somerset Association of Local Councils to appoint a councillor to attend area meetings-</b> Various suggestions were made at the last meeting and Cllr Tucker volunteered to fill the roles of playing field and village hall liaison. However, with three councillors absent, it was agreed that the clerk would circulate a draft plan for final agreement at the next meeting</p>	<p>All Ms Short</p>
<p><b>2. Investigations into a traffic management scheme for Buckland Dinham-</b> This was progressing and the clerk reported that a date had been set for Cllrs Reckless and King to meet David Warburton MP. Cllr Reckless was also trying to set up a meeting with Somerset Highways</p>	<p>Cllrs Reckless and King</p>
<p><b>3. Progress with the new Somerset County Council scheme for speed visor visits-</b> An example of how the reports from the new scheme would look had been circulated to all councillors but only one response received. Those present agreed that they were happy with them as they will be very similar to the old scheme. The clerk could go ahead and confirm</p>	<p>Ms Short</p>
<p><b>4. Completion of the emergency contacts list for the village –</b> The finished list still needed to be circulated and council felt that all council should have a copy, rather than just the four named contacts</p>	<p>Cllr Corbett</p>
<p><b>3442 Matters arising-</b></p>	
<p><b>1. Condition of lay-bys on the A362 –</b> This had been raised by Cllr Reckless who was not present but, those there had noted that one had been improved and suggested the topic should be reviewed again if necessary in a few months time</p>	
<p><b>2. Decision making on tree applications to Mendip –</b> As this topic had also been raised by Cllr Reckless council agreed to hold it for the next meeting to hear Cllr Recess's opinion</p>	
<p><b>3443 Clerks Report:</b></p>	
<p>1. Approval had been received on 4 May for reduction of horse chestnut by 30% at Glebe House</p>	
<p>2. One home owner had asked for advice on creating a terrace and building a green</p>	

<p>house on the land. The clerk had referred him to Planning Department as council does not have the planning expertise to advise</p> <ol style="list-style-type: none"> <li>3. Feedback had been requested on the road surface of Elm Lane but there had not yet been any response</li> <li>4. Resurfacing at St Michaels Close and the Cross had been completed including repairs to the steps and apparent completion of the area by the bus stop.</li> <li>5. The problems with the footpath around Barrow Hill Farm were not yet fully resolved and Cllr Phippen was following it up</li> <li>6. The report for the playing field annual inspection had been received and would be circulated</li> <li>7. Cllr Corbett had circulated the report of the Frome Rural Beat PACT meeting.</li> <li>8. Details of the Frome Half Marathon road closures from 09.30 to 1300 on 15 July were available if anyone wanted more detail</li> <li>9. The clerk reminded council of the need for confidentiality with sensitive mailings and not to share them with anyone outside the council. Obviously newsletters etc can be forwarded outside the council but not anything involving individuals</li> <li>10. There was also a reminder that all councillors should revisit their declarations of interest and ensure they are up to date</li> <li>11. There will be a parish forum on 19 July at Shepton</li> </ol>	<p><i>Ms Short</i></p> <p><i>Cllr Phippen</i></p> <p><i>Ms Short</i></p> <p><i>All</i></p> <p><i>All</i></p> <p><i>All</i></p>
<p><b>3444 Finance:</b></p>	
<ol style="list-style-type: none"> <li>1. The accounts for 2017-18 were published on the website on 30 June and the public has the right to inspect them until 10 August</li> <li>2. Sara Corbett, on behalf of the Village Day Group had asked for a grant of £75.64 to cover the cost of decorations for this years event. All profits from the event are divided between village organisations. Council agreed to make the grant</li> <li>3. The clerk presented details of the salary increase agreed by the National Joint Council for Local Government Services for 2018-19. This would result in an increase of just under 2% from £3618 to £3690.72 per annum for her, backdated to 1 April. This was agreed (proposed by Cllr Aston , seconded by Cllr King)</li> <li>4. The Frome Rural Beat Group have asked Cllr Corbett if we can host, and therefore pay for, a meeting for the PACT group. Cost is very unlikely to be more than £18. All agreed</li> <li>5. The playing field chair had sent thanks to the council for the annual grant of £400 received</li> <li>6. A cheque was signed for Sara Corbett for Village Day expenses of £75.64</li> <li>7. The following bank transfers were agreed to be paid before the next meeting:- <ol style="list-style-type: none"> <li>a. Playsafety Ltd for annual playing field inspection - £88.20 (includes £14.70 VAT)</li> <li>b. PM Short clerks salary April to June at old rate £723.70. The backdate addition for April to June will be made in the next quarter</li> <li>c. PAYE of £180.00</li> </ol> </li> </ol>	<p><i>Ms Short</i></p> <p><i>Cllr Corbett</i></p> <p><i>Ms Short</i></p>
<p><b>3445 Dates of next two meetings:</b> Agreed as 16 August and 27 September</p>	
<p>This meeting closed at 8.24 pm</p>	