

Buckland Dinham Parish Council - Meeting Minutes - 9th May 2024

| Present | Cllrs: AK, SH, SB, IB, EK from item 10. | Meeting Opened 19.10 | | | |
|------------|--|----------------------|---------|----------|--|
| Attending | Clerk DS, BClarke until 11b | | | | |
| | Comment | Action | Date | Resolved | |
| 0. | Public Forum - held at end of meeting. | | | | |
| | It is noted that much of Buckland Dinham is in a Conservation Area where usually expected Permitted Development Rights are removed. Council have had sight of retrospective applications. It is noted that it would be appreciated if applications were submitted prior to commencement of works to avoid possible Enforcement Applications. | none | n/a | n/a | |
| 1. | Election of Chair | | | | |
| 1.046 | SB proposed JR as Chair. Although absent, JR had indicated that he would be happy to stand. SH seconded. JR elected. | SB, SH | 9May24 | y | |
| 1.047 | Clerk to get Declaration of Acceptance of Office signed. | DS | 20Jun24 | ongoing | |
| 2. | Election of Vice Chair | | | | |
| 2.048 | In light of personal circumstances, AK to hold office until approximately November 2024 with IB taking over until May 2025. | SB, SH | 9May24 | y | |
| 3. | Apologies for Absence, consideration of reasons | | | | |
| 3.049 | JR | none | 9May24 | y | |
| 4 | Declarations of Interest | | | | |
| 4.050 | None. | none | n/a | n/a | |
| 5. | Exclusion of the Press and Public | | | | |
| 5.051 | None. | none | n/a | n/a | |
| 6. | Minutes of the Full Council, previous Meeting | | | | |
| 6.052 | Minutes of 4Apr2024 accepted, signed by AK. | signed | 9May24 | y | |
| 7. | Chair's Announcements | | | | |
| 7.053 | None. | DS | 9May24 | ongoing | |
| 8. | Local Authority Reports | | | | |
| 8a. | Avon and Somerset Police | | | | |
| 8a.054 | PCSOs, Officers will continue community engagement. It is noted that due to retirements, budget constraints and other reorganisations resources will be allocated to urgent situations. | none | 9May24 | y | |
| 8b. | Somerset Council (SC) - Cllr Barry Clarke | | | | |
| 8b.055 | Cllr Clarke issued a County news summary report for May prior to the meeting, circulated. | none | 9May24 | y | |
| 8b.056 | Meetings are taking place regarding County flooding with the Somerset Rivers Authority. | none | n/a | ongoing | |
| 8b.057 | SC hardship fund is still open for applications. Clerk to advertise in village. https://www.somerset.gov.uk/health-safety-and-wellbeing/financial-hardship-support/ | DS | 31May24 | ongoing | |
| 8b.058 | Blood pressure and Infra Red monitors are still available to borrow from GP surgeries and Libraries. | none | n/a | y | |
| 8b.059 | The Constitution of the Council is agreed at the meeting at the end of May. There may be amendments to Section 8 - planning. | none | n/a | y | |
| 8b.060 | Some reports regarding Puriton battery factory suggest SC are funding the facility. BC reports that there are many funding sources with differing guarantees, returns. | none | n/a | y | |
| 9. | Finance | | | | |
| 9a. | Approve or not Clerk salary 2July-26thAugust2024 (8weeks) £538. NI not applicable, weekly pay below threshold. | | | | |
| 9a.061 | Approved. | DS | 2Jul24 | ongoing | |
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| 9. | Finance cont. | | | |
| 9b. | Approve or not Year ending 31March2024 accounts | | | |
| 9b.062 | Accounts work in progress, will be circulated prior to next meeting, brought to the meeting for scrutiny, approval and distribution of budget donations. Budget issued as a reminder. | DS | 31May24 | ongoing |
| 10. | Local Community Networks | | | |
| 10a. | Highways meeting | | | |
| 10a.063 | Several employees from Highways attended the meeting on 26th March 2024 held in BDVH. | none | 26mar24 | ongoing |
| 10a.064 | Minutes, notes are expected but not received as yet. SB to circulate when available. | SB | 31May24 | ongoing |
| 10a.065 | An interim meeting is being organised but no date available yet. BC gave SB a contact who may be able to assist. | SB | 31May24 | ongoing |
| 10a.066 | Some attendees have been helpful. It is noted that these forums should be useful but the lacklustre administration - delays in producing minutes, communication, meeting dates is inadequate and severely diluting the value. | SB, JR | 31May24 | ongoing |
| 11. | Council Reports | | | |
| 11a. | Road Issues | | | |
| 11a1. | SIDs | | | |
| 11a1.067 | One device is in place at the north end of the Village. The second device is planned for installation at the south end weekend of 12th May24. Completed. | IB | 12May24 | y |
| 11a1.068 | It is noted that the devices will be in display mode to traffic for 2 weeks and then need to be blank for 4 weeks. It is noted that the devices still collect traffic data. | IB | n/a | y |
| 11a1.069 | Thanks are extended to all who assisted. | BDPC | 9May24 | y |
| 11a1.070 | Unfortunately, the gifted laptop cannot run the software required to analyse the SID data. The BDPC laptop used by the Clerk will be shared. | IB, DS | 17May24 | y |
| 11a1.071 | IB would like to install the software to have data available to share at the Village gathering. IB, Clerk to coordinate. Completed. | IB, DS | 17May24 | ongoing |
| 11a2. | CSW | | | |
| 11a2.072 | 5 roadside sessions completed in April. Thank you to all the team. | none | n/a | y |
| 11a2.073 | Clerk to draft invitation for Chair to send to the new Police and Crime Commissioner, Clare Moody to visit BD to be appraised of our road issues. | DS | 31May24 | ongoing |
| 11b. | Village Hall | | | |
| 11b.074 | Bookings are steady although there is much expense. | none | n/a | n/a |
| 11b.075 | Emergency lighting is being installed 16th, 17th May 2024 | none | n/a | y |
| 11b.076 | The small meeting room inside wall is very wet despite external repointing. The leak has been traced to a broken roof tile, likely broken during the solar panel installation. Tile replaced. | none | n/a | y |
| 11b.077 | Water heater leaked over the BH weekend. Kitchen floor, cupboard trims damaged. Kitchen will need repair, replacing. Water heater repaired. | SH | 30Jun24 | ongoing |
| 11b.078 | AGM is 22nd May 2024. | SH | 22May24 | ongoing |
| 11c. | Playing Fields | | | |
| 11c.079 | Grass cuttings are now stacked in a corner of the playing field due to an objection from the adjoining landowner about where the cuttings were being placed despite this having been a long term arrangement. A ranch style fence will be erected to indicate to mowing volunteers where the cuttings should be stacked. | SH | 20Jun24 | ongoing |
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| 11. | Council Reports | | | |
| 11c. | Playing Fields cont. | | | |
| 11c.080 | PFA request funds from BDPC as this is more than 50% of the annual donation received. It is noted that the arrangement terms are that BDPC own and insure the machine but BDPFA are responsible for maintenance. | none | 20Jun24 | ongoing |
| 11c.081 | Cutting cost £48 whilst the mower was being repaired. | none | n/a | n/a |
| 11c.082 | Emails from Read to be reviewed to see if the mower was still in warranty. Invoice received 13Mar2023, paid 16Mar2023 | SH | 20Jun24 | ongoing |
| 11c.083 | AGM is 6th June 2024 | SH | 6Jun24 | ongoing |
| 11d. | Frome Missing Link | SH | 9May24 | ongoing |
| 11d.084 | An anonymous benefactor has offered up to £50k match funding to progress works. Appeals to all to be inspired to raise funds for the small but difficult final works. | ALL | 20Jun24 | ongoing |
| 11e. | Parish Plan | | | |
| 11e.085 | There was a 45% response rate to the survey. This is excellent, surveys of this type usually elicit much lower engagement. | none | n/a | n/a |
| 11e.086 | Huge thanks to the team for their extensive work compiling the survey, canvassing residents, providing innovative events to capture responses and assist those who needed IT help. | none | n/a | n/a |
| 11e.087 | The results will be conveyed at the Village Gathering. | SB | 20May24 | ongoing |
| 12. | Parish Clerk | | | |
| 12a. | Final plans for Annual Parish, Village Meeting - 20th May 2024 | | | |
| 12a.088 | Extensive discussion of the draft agenda, to be updated. Agenda updated, circulated to Cllrs and speakers, posted on noticeboards in accordance with 7 clear day requirement. | SB | 20May24 | ongoing |
| 12a.089 | Clerk to make draft minutes from 22nd May 2023 available at the meeting. | DS | 20May24 | ongoing |
| 12b. | Trees in Somerset Council owned land in St Michael's Close - update | SB, All | 9May24 | ongoing |
| 12b.090 | Paul Sweetman has responded that both trees have been inspected and recommendations are for crown lifting on both and minor dead wood to be removed from the birch. Work is scheduled but no date has been given. Clerk to request progress periodically. | DS | 10Jul24 | ongoing |
| 12c. | Recruitment of a Councillor | | | |
| 12c.091 | Clerk to find previous advert. These will be emailed to Libby Kingwell and EK to see if they can assist to produce an inviting advert. | DS | 31May24 | ongoing |
| 12d. | Flooding | | | |
| 12d.092 | Awaiting notes from a meeting with FWAG on 9May2024. | DS | 31May24 | ongoing |
| 12d. | Gift of laptop for SIDS | DS | 9May24 | ongoing |
| 12d.093 | Discussed at 11a1.070. Clerk to ask donor what to do with the device. | DS | 31May24 | ongoing |
| 13. | Planning Matters | | | |
| 13a. | 2024/0692/LBC Glebe House | | | |
| 13a.094 | Clerk to draft response of BDPC. Concerns that the DAH statement does not seem to correlate to the application and that the Listed Buildings Consent should be considered by SC expert planners. Drafted, circulated, response from Cllrs requested by cob 17th May 2024. Planning officer advised. | DS | 17May24 | ongoing |
| 13b. | 2024/0707/FUL Land west of Mount Pleasant Farm Murtry Lane | | | |
| 13b.095 | Cabin building at Clays Orchard - no objection. Clerk to action. | DS | 17may24 | ongoing |
| 11a.042 | Dates of Next Meetings | | | |
| 14. | Next Meeting 20th June 2024 7pm Village Hall | All | 29Feb24 | ongoing |
| | 1Aug2024, 12Sep2024, 24Oct2024, 5Dec2024, 16Jan2025, 27Feb2025, 10Apr2025 | | | |
| | AK closed Meeting at 21.30. Thank you. | | | |

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| | JR, John Reckless, AK, Alan King, SB, Sarah Barnett, IB, Ian Blair, SH, Susie Hicks, EL Elisita Kemp, DS, Diane Sleigh, B Clarke, Barry Clarke | | | |
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