

Buckland Dinham Meeting of the Parish Council - Minutes - 11th June 2026

Present	Cllrs: JR, AK, SH, SB, IB, EK	Meeting opened 19:02		
In Attendance	Clerk DS, Barry Clarke	following Open Forum		
	It is noted that EK joined the meeting after item 3 and before item 4.			
	It is noted that BC left the meeting after item 11a.			
	Comment	Action	Date	Resolved
0.	Public Forum			
	It was stated that all attendees should abide by the Standing Orders. Relating to meetings - to enable all members and matters to be heard in a respectful environment and assisting all to keep to reasonable timings.	All	n/a	n/a
1.	Apologies for Absence, consideration of reasons			
1.044	None.	none	11Jun2026	y
2.	Declarations of Interest			
2.045	None.	none	11Jun2026	y
3.	Exclusion of the Press and Public			
3.046	None.	none	11Jun2026	y
4.	Minutes of the Full Council, previous Meeting			
4a.	To confirm or amend, sign as correct record the minutes of Buckland Dinham Full Council held 7th May 2026.			
4.047	Confirmed, signed by JR	JR	11Jun2026	y
5.	Chair's Announcements			
5.048	It is noted that some works identified by Charlie Higgins at the meeting of 30Apr2026 have been completed.	none	n/a	n/a
5.049	Clerk to ask Charlie Higgins if the Bridge query has been passed on as discussed.	DS	30Jul2026	ongoing
5.050	BC offered to pass Infrastructure contacts to the Clerk.	BC	11Jun2026	completed
5.051	LCN meetings continue to be poor. The Highways meeting of today, 11Jun 2026 was cancelled at short notice. JR will continue to participate.	JR	n/a	ongoing
5.052	Happy to note that the RTC vehicle has been removed from the electrical pole supporting cable. It had resulted in disruption to supply for a small number of residents for a short time.	none	n/a	n/a
6.	Councillor Reports – Section A			
6a.	Dog Poo Bins			
6a.053	No residents attended the meeting, responded to the survey or contacted any members of the Council or the Clerk.	none	n/a	y
6a.054	https://www.bucklanddinham.org/shared/attachments.asp?f=cea840f3%2D6c1c%2D44d6%2D9934%2Db27647564639%2Epdf&o=Dog%2DWaste%2DBins%2D%2D%2DInformation%2Dfor%2Ddiscussion%2D11th%2DJune%2D2026%2Epdf	none	n/a	y
6a.055	Current costs for additional dog waste bins start at £200 with annual emptying at £338.	none	n/a	y
6a.056	No further action.	none	n/a	y
6b.	Village Emergency Plan			
6b.057	There has been some but limited feedback.	none	n/a	y
6b.058	It has been considered that the wish list of a comprehensive plan is not feasible given that some who might be asked to commit to help have not been able to do so and offers of help have been limited.	none	n/a	y

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	Comment	Action	Date	Resolved
	Village Emergency Plan (cont.)			
6b.059	An updated draft has been circulated to Council. All to give feedback to populate the document for discussion at the next meeting.	All	30Jul2026	ongoing
6b.060	Emergency grab bag contents to be agreed. This would be purchased by the PC and be available at the Village Hall.	All	30Jul2026	ongoing
6b.061	JR to approach The Bell about being one of the Evacuation Reception Centres.	JR	30Jul2026	completed
6b.062	Thanks again to IB and others for all their work so far.	none	n/a	n/a
6b.063	It is noted, that at some point the plan needs to be tested.	none	n/a	n/a
6b.064	IB to send the updated draft to Chris Durlacher.	IB	30Jul2026	ongoing
7.	Local Authority Reports			
7a.	Avon and Somerset Police			
7a.065	Report received and noted.	none	n/a	n/a
7a.066	It is noted that an attempted vehicle theft has been reported.	none	n/a	n/a
7b.	Somerset Council (SC) - Cllr Barry Clarke			
7b.067	Report received and noted. BC added some comments to his report.	none	11Jun2026	n/a
8.	Finance			
8a.	Accept or not, Internal Auditors Report on Accounts 2025-26			
8a.068	Approved.	none	30Jul2026	y
8a.069	It is noted there are updates to procedures, documents required.	DS, ALL	30Jul2026	ongoing
8b.	Approve or not, Internal Auditors invoice, expected £165			
8b.070	Approved.	none	11Jun2026	y
8b.071	Clerk to pay.	DS	12Jun2026	completed
8c.	Approve or not, Certificate of Exemption			
8c.072	Approved. Signed and dated by the RFO and Chair.	none	11Jun2026	y
8c.073	Clerk to submit to PKF Littlejohn.	DS	30Jun2026	ongoing
8d.	Approve or not, Section 1 Annual Governance Statement 2025-26			
8d.074	Approved. Signed and dated by the Chair and RFO.	none	11Jun2026	y
8d.075	Clerk to publish online.	DS	30Jun2026	ongoing
8e.	Approve or not, Section 2 Accounting Statements 2025-26			
8e.076	Approved. Signed and dated by the RFO and Chair.	none	11Jun2026	y
8e.077	Clerk to publish online.	DS	30Jun2026	ongoing
8f.	Approve or not, Accounts Summary 2025-26			
8f.078	Approved. Signed and dated by the RFO and Chair.	none	11Jun2026	y
8f.079	Clerk to publish online.	DS	30Jun2026	ongoing
8g.	Approve or not, Explanation of Variances			
8g.080	Approved. Signed and dated by the Chair.	none	11Jun2026	y
8g.081	Clerk to publish online.	DS	30Jun2026	ongoing
8h.	Approve or not, Bank and Building Society Reconciliations			
8h.082	Approved. Signed and dated by the Chair and Internal Review Officer, Ian Blair.	none	11Jun2026	y
8h.083	Clerk to publish online.	DS	30Jun2026	ongoing

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	Comment	Action	Date	Resolved
	Finance (cont.)			
8i.	Approve or not, Exercise of Public Rights to View Annual Governance and Accountability Return 24th June -4th August 2026			
8i.084	Approved.	none	11Jun2026	y
8i.085	Clerk to Announce on 23rd June 2026, online.	DS	23Jun2026	ongoing
8j.	Approve or not, Council membership of SALC £188.93			
8j.086	Approved.	none	11Jun2026	y
8j.087	Clerk to pay invoice.	DS	12Jun2026	completed
8k.	Approve or not, Clerk membership of SLCC expected £115			
8k.088	Clerk to pay invoice on receipt.	DS	01Jul2026	ongoing
8l.	Approve or not, retrospective payment of APM/AVG expenses £267.47			
8l.089	Approved.	none	11Jun2026	y
8m.	Approve or not, Invoice to Postscript for APM/AVG printing £239.00			
8m.090	Approved.	none	11Jun2026	y
8m.091	Clerk to pay.	DS	12Jun2026	completed
8n.	Approve or not, Invoice to SALC of £40 for Canva training, SB			
8n.092	Approved.	none	11Jun2026	y
8n.093	Clerk to pay.	DS	12Jun2026	completed
8o.	Approve or not, replacement of posts to the Cock Road noticeboard, budget allocated £50			
8o.094	Approved to budget of £50.	none	11Jun2026	y
8o.095	Clerk to advise John Stauber.	DS	12Jun2026	completed
9.	Local Community Network			
9.096	Nothing further to add to Chair's Annoucement.	none	11Jun2026	y
10.	Councillor Reports – Section B			
10a.	Householder Bins			
10a.097	Three bins have been removed from the pavement by the bus stop.	none	11Jun2026	completed
10a.098	Bins for other houses are being discussed, other collection arrangements being made.	SH, SB	30Jul2026	ongoing
10b.	Village Hall			
10b.099	Interim Chair has drafted a letter to be delivered to all residents appealing for help in running the committee.	none	n/a	n/a
10b.100	Council very happy for this to be delivered, thank you.	SH	30Jul2026	ongoing
10c.	Playing Fields			
10c.101	Mower currently working ok.	none	n/a	n/a
10c.102	BDPFA urgently needs a Secretary and Vice Chair.	All	30Jul2026	ongoing
10d.	Recruitment of a Councillor			
10d.103	Clerk to ask WebMan to advertise again.	DS	12Jun2026	completed
10d.104	Several Councillors have approached residents but no-one would like to join the team yet.	none	n/a	n/a
10d.105	Good discussion with some ideas for recruitment. All to work on the message.	All	30Jul2026	ongoing
10d.106	Clerk to submit a headline, interesting fact to 5Alive to keep the Council in the public attention.	DS	12Jun2026	ongoing

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	Comment	Action	Date	Resolved
10e.	Flooding			
10e.107	Barry Clarke suggested Alison Bing as a good contact amid discussion of recent funding announcements.	none	n/a	n/a
10e.108	EK to keep following up these possibilities and advise Council.	EK	30Jul2026	ongoing
10f.	SALC/FML			
10f.109	No update.	none	n/a	n/a
10f.110	AK to request update.	AK	30Jul2026	ongoing
11.	Parish Clerk			
11a.	Code of Conduct			
11a.111	SB read her statement citing some deviation from the Code of Conduct which has caused friction and upset recently.	none	n/a	n/a
11a.112	All are reminded of the professional standards which assist in achieving the goals of the Council for residents.	All	n/a	n/a
11b.	Training			
11b.113	Councillors reminded to utilise the training on offer from our professional organisations at no personal cost, usually delivered online.	All	30Jul2026	ongoing
11b.114	Clerk registered interest in refresher training, apply to Council in usual way.	DS	30Jul2026	ongoing
11c.	Governance			
11c.115	Clerk reiterates that the audit report highlights documents and policies that need to be updated.	none	n/a	n/a
11c.116	Clerk to focus on this work and bring to Council to discuss, amend, adopt at regular intervals over the next few meetings.	DS	30Jul2026	ongoing
12.	Planning			
12a.	Updates	none	n/a	n/a
12a.117	None.	none	n/a	n/a
12b.	Hoopers Lodge			
12b.118	Clerk to request update from the Planning East contact regarding enforcement case by 1st July, requesting a response in time for the next meeting on 30th July 2026.	DS	1Jul2026	ongoing
13.	Date of next meetings			
13.119	Thursday 30th July 2026 7pm Village Hall	All	30Jul2026	ongoing
	JR closed the Meeting at 21:16. Thank you.			
	JR, John Reckless, AK, Alan King, SB, Sarah Barnett, IB, Ian Blair, SH, Susie Hicks, EK Elisita Kemp, DS, Diane Sleigh			
	B Clarke, Barry Clarke			