

# Buckland Dinham Parish Council - Meeting Minutes - 18th January 2024

<b>Present</b>	<b>Cllrs: JR, SH, SB, EK, IB, AK</b>	<b>Meeting Opened 19.10</b>			
<b>In Attendance</b>	Clerk DS, B Clarke, Member of the Public				
	<b>Comment</b>	<b>Action</b>	<b>Date</b>	<b>Resolved</b>	
<b>0.</b>	<b>Public Forum</b>				
0.363	Discussion about recent storm flood water affecting residents' homes internally, gardens, out buildings and road safety with deep water and then freezing. Lack of Somerset County road gully clearance and river maintenance.	none	n/a	n/a	
0.364	Actions noted in 11f.	none	n/a	n/a	
<b>1.</b>	<b>Apologies for Absence, consideration of reasons</b>				
1.365	None.	none	18Jan24	y	
<b>2.</b>	<b>Declarations of Interest</b>				
2.366	None.	none	n/a	n/a	
<b>3.</b>	<b>Exclusion of the Press and Public</b>				
3.367	None.	none	n/a	n/a	
<b>4.</b>	<b>Minutes of the Full Council, previous Meeting</b>				
4.368	Minutes of 30Nov2023 accepted, signed by JR.	signed	18Jan24	y	
<b>5.</b>	<b>Chair's Announcements</b>				
5.369	An Emergency Plan needs to be put together. Requirements could be gathered during the Parish Plan process. This date is proposed for progress monitoring only and is likely to remain live and ongoing.	none	29Feb24	ongoing	
5.370	EK will set up a BDPC whatsapp group to assist in immediate contact needs.	none	29Feb24	y	
5.371	Referring to an email from SALC reminding PCs of the devolution of tasks opportunities offered by Somerset County, BDPC confirm they do not have the resources to take on any further tasks.	none	18Jan24	y	
5.372	Need to consider next steps regarding Road Safety. Actions in 9. Road Issues.	none	18Jan24	y	
<b>6.</b>	<b>Local Authority Reports</b>				
<b>6a.</b>	<b>Avon and Somerset Police</b>				
6a.373	Crime figures received, nothing to report.	none	18Jan24	y	
6a.374	Will Mortimer, PCSO Neighbourhood Policing Team has been invited to the next meeting on 29Feb2024.	none	29Feb24	y	
6a.375	Will Mortimer is planning monthly Come and Talk to Us sessions possibly in The Bell. Clerk to liaise and publicise dates, locations.	DS	5Feb24	ongoing	
<b>6b.</b>	<b>Somerset Council (SC) - Cllr Barry Clarke</b>				
6b.376	Clerk to find out who is responsible for the dog poo bin, especially emptying and any maintenance.	DS	29Feb24	ongoing	
6b.377	It is likely that many services will cease as SC balance their budget focusing on absolute essentials of social care which currently accounts for 71% of the budget. Services that may cease could include cctv, public toilets, theatres, recycling, sports centres and charges such as parking will increase.	none	n/a	n/a	
6b. 378	The PC boundary is not expected to change unless residents would like it to although some other administrative, constituency boundaries might change.	none	n/a	n/a	
6b.379	It is noted again that there is a Boundary Consultation process in progress which is publicised on village noticeboards should residents wish to comment.	none	n/a	n/a	

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	Comment	Action	Date	Resolved
<b>7.</b>	<b>Finance</b>			
<b>7a.</b>	<b>Discuss, Approve or not any changes to budget (approved at 30Nov2023 meeting)</b>			
7a.380	Approved.	none	n/a	y
7a.381	Clerk to submit Precept request to SC.	DS	19Jan24	y
7a.382	It is noted that the precept remains the same as last year. The Clerk advises that there should be an increase next year. Cllrs agreed that requests for funds for projects benefiting residents are likely to be derived from the Parish Plan work and these can drive the level of increase for 2025-26.	Parish Plan	12Sep24	ongoing
<b>7b.</b>	<b>Defibrillator – approve or not £150 donation (in 2023/24 budget)</b>			
7b.383	Approved.	none	18Jan24	y
7b.384	Clerk has established direct contact with Richard Lines of Friends of Frome Hospital (FoFH). Awaiting bank details and then payment will be made.	DS	29Feb24	ongoing
7b.385	It is noted that the defibrillator is checked (a minimum of every 2 weeks) and insured by FoFH. The BDPC donation contributes to the costs of providing this valuable community asset.	none	n/a	y
7b.386	It is noted that BDPC have budgeted £150 in 2024-25.	none	n/a	n/a
<b>7c.</b>	<b>Approve or not Clerk salary 16Jan2024 to 11Mar2024 (8weeks) £538. NI not applicable, weekly pay below threshold.</b>			
7c.387	Approved.	none	18Jan24	y
<b>8.</b>	<b>Local Community Networks</b>			
8.388	Next meeting is on 8Feb24. Update to follow.	SB, JR	29Feb24	ongoing
<b>9.</b>	<b>Council Reports</b>			
<b>9a.</b>	<b>Road Issues</b>			
<b>9a1.</b>	<b>SIDs</b>			
9a1.389	Clerk to progress the purchase of a tablet.	DS	29Feb24	ongoing
9a1.390	IB reports that installation will proceed when the weather is suitable.	none	n/a	n/a
9a1.391	IB to let Clerk know which padlocks to buy for the SIDs.	IB	29Feb24	ongoing
9a1.392	SIDs have been added to the insurance at no extra cost.	none	18Jan24	ongoing
9a1.393	Clerk to draft a letter to the Avon and Somerset Police and Crime Commissioner (A&SP PCC) about any progress following the Dec2023 meeting about a fixed penalty camera and the status of Automated Speedwatch use.	DS	29Feb24	ongoing
<b>9a2.</b>	<b>CSW</b>			
9a2.394	5 sessions were completed in December, 129 vehicles recorded, reported, letters sent at 25mph or over, an average speed of 32mph, the highest recorded of 40mph.	none	n/a	n/a
<b>9b.</b>	<b>Village Hall</b>			
9b.395	There is costly boiler work and frost thermostats needed.	none	n/a	n/a
9b.396	Internal fixtures and decoration is due to be discussed at the next VH Management Committee meeting.	none	n/a	n/a
<b>9c.</b>	<b>Playing Fields</b>			
9c.397	Goal nets, rebound wall equipment has been installed and put to good use.	none	n/a	n/a
9c.398	Some areas need reseeding.	none	n/a	n/a
9c.399	There is a prospective new member for the committee.	none	n/a	n/a
<b>9d.</b>	<b>Frome Missing Link</b>			
9d.400	A meeting has been arranged with Network Rail to discuss works needed to extend the path into Frome running parallel with the railway line to ensure safety of all users of all facilities.	none	n/a	n/a

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	Comment	Action	Date	Resolved
<b>9e.</b>	<b>Parish Plan progress</b>			
9e.401	Please see the website <a href="http://www.bucklanddinhamparishplan.org">www.bucklanddinhamparishplan.org</a>	none	n/a	n/a
9e.402	Support will be provided by the Community Council for Somerset (CCS), this does not include any funding.	none	n/a	n/a
9e.403	Phase 2, Consultation Process was launched on 17Jan2024 with an event in the village hall. This is an opportunity for all residents to submit their ideas for consideration. This process will close on 7Feb2024.	none	7Feb24	ongoing
9e.404	The submissions will be analysed and a survey compiled with CCS assistance. This will be available online, date to be confirmed.	SB	22Apr24	ongoing
9e.405	Outcomes will be presented and discussed at the 20May2024 Parish, Village meeting.	SB	20May24	ongoing
9e.406	Next phases are to have a funding plan in place by Oct2024, Plan to be published by end of Nov2024 for implementation into 2025.	SB	2025	ongoing
<b>10.</b>	<b>Parish Clerk</b>			
<b>10a.</b>	<b>Discuss plans for Annual Parish, Village Meeting – date in May</b>			
10a.407	The date is 20May2024.	none	20May24	y
10a.408	The format will be similar to last year with main displays from the Parish Plan, Road Safety, The Bell to include other village interests such as the Church, Lunch club, Coffee morning, Village calendar, Photography walks, Village walks leaflet.	DS	18Jan24	ongoing
10a.409	Further discussion likely required, include on next agenda.	DS	29Feb24	ongoing
<b>10b.</b>	<b>Grit bins</b>			
10b.410	Clerk has telephoned and emailed the Highways Service Manager, will chase again regarding their survey.	DS	29Feb24	ongoing
10b.411	Clerk to update the notice inside the bins to include Clerk email, phone number and advise that anyone can use and apply grit in public areas. It is noted that grit is stored in the Blind House and has previously been delivered free of charge when requested annually from Mendip DC.	DS	29Feb24	ongoing
10b.412	These notices will also be displayed in the public noticeboards and a request to be published in 5Alive.	DS	29Feb24	ongoing
10b.413	Clerk to find out who supplies the grit.	DS	29Feb24	ongoing
<b>10c.</b>	<b>Trees in Somerset Council owned land in St Michael's Close</b>			
10c.414	IB reported, will give the report number to the Clerk to chase again.	IB, DS	29Feb24	ongoing
<b>10d.</b>	<b>Recruitment of a Councillor</b>			
10d.415	Clerk to find previous advert, update as necessary, circulate to Cllrs.	DS	29Feb24	ongoing
10d.416	Add to next agenda again for advert to be approved.	DS	29Feb24	ongoing
10d.417	Once approved, Clerk to display in public noticeboards and online.	DS	29Feb24	ongoing
<b>10e.</b>	<b>Light Pollution</b>			
10e.418	Clerk to draft a letter to Court Farm on behalf of BDPC. Circulate and gain approval.	DS	29Feb24	ongoing
10e.419	Clerk to respond further to the complainant residents asking that they also write to Court Farm if they have not already done so.	DS	29Feb24	ongoing
10e.420	Clerk to followup with other Parish Clerk.	DS	29Feb24	ongoing
<b>10f.</b>	<b>Inadequate Drainage - actions from Open Forum discussion</b>			
10f.421	Clerk to draft letters to Somerset Rivers Authority, Defra, Environment Agency, From Town Council, Somerset Council CEO, LCN, National Farmers Union, Somerset Highways and Wessex Water.	DS	29Feb24	ongoing
10f.422	It is noted that Government have allocated some financial resources to some Counties to directly assist households to recover from recent flood damage, provide future defences and offer a 3 month Council Tax respite. To date, this has not been approved to Somerset County.	none	n/a	n/a

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	Comment	Action	Date	Resolved
<b>10f.</b>	<b>Inadequate Drainage - actions from Open Forum discussion continued</b>			
10f.423	Clerk to urgently draft a letter for BDPC to request our MP, Sarah Dyke to request this funding for Somerset households.	DS	29Feb24	ongoing
10f.424	There was discussion regarding the Highways Stewardship pilot in Exmoor, could this model be used for BD for road sweeping, gully clearing in the absence of SC action? No conclusion, bring to next meeting.	DS	29Feb24	ongoing
10f.425	Clerk to send B Clarke a summary of these discussions, concerns so he can circulate within SC and other PCs.	DS	29Feb24	ongoing
10f.426	It is noted that residents could be considering: 1. How can you look after your own property? 2. How can we collectively look after the Village? 3. How can we look after the wider area which does not sit within BDPC remit and who else can we ask for help such as the LCN?	All	29Feb24	ongoing
<b>11.</b>	<b>Planning Matters</b>			
<b>11a.</b>	<b>2023/2456/TCA – noted no objections with one abstention</b>			
11a.427	No further action.	none	n/a	y
<b>11b.</b>	<b>2023/2465/HSE and 2023/2466/LBC Glebe Farm House</b>			
11b.428	No further action.	none	n/a	y
<b>12.</b>	<b>Dates of Next Meetings</b>	All	29Feb24	ongoing
12.429	<b>Next Meeting 29th February 2024 7pm Village Hall</b>			
12.43	<b>It is noted that the 9May2024 includes the AGM.</b>			
	29Feb2024, 4Apr2024, 9May2024, 20Jun2024			
	1Aug2024, 12Sep2024, 24Oct2024, 5Dec2024, 16Jan2025, 27Feb2025			
	<b>JR closed Meeting at 21.15. Thank you.</b>			
	JR, John Reckless, AK, Alan King, SB, Sarah Barnett, IB, Ian Blair, SH, Susie Hicks, EL Elisita Kemp, DS, Diane Sleigh			
	B Clarke, Barry Clarke			