

## Buckland Dinham Parish Council - Meeting Minutes - 26th October 2023

<b>Present</b>	<b>Cllrs: JR, SH, AK, EL</b>	<b>Meeting Opened 19.15</b>			
<b>In Attendance</b>	Clerk DS, B Clarke				
	<b>Comment</b>	<b>Action</b>	<b>Date</b>	<b>Resolved</b>	
<b>0.</b>	<b>Public Forum</b>				
0.234	Nothing to be minuted.	none	n/a	n/a	
0.235	B Clarke requested whether items 8b and 11b could be brought forward in the Agenda, meeting agreed for them to follow Chair's Announcements. These Minutes will follow the Agenda numbering scheme order.	All	26Oct23	y	
<b>1.</b>	<b>Apologies for Absence, consideration of reasons</b>				
1.236	SB, IB	none	26Oct23	y	
<b>2.</b>	<b>Declarations of Interest</b>				
2.237	None pecuniary.	none	n/a	y	
2.238	One Cllr is a Consultee on Planning App in 11a, two Cllrs on Planning App in 11b.	none	n/a	y	
<b>3.</b>	<b>Exclusion of the Press and Public</b>				
3.239	None.	none	n/a	y	
<b>4.</b>	<b>Minutes of the Full Council, previous Meeting</b>				
4.240	Minutes of 21Sep2023 accepted, signed by JR.	signed	26Oct23	y	
4.241	Chair offers thanks to IB for clearing grit bin vegetation in Roger's Close.	none	26Oct23	y	
<b>5.</b>	<b>Chair's Announcements</b>				
5.242	BD successfully hosted the most recent LCN meeting. LCN named The Vale of Frome.	none	5Oct23	y	
5.243	Lucy Trimnell is the new Conservative Parliamentary candidate.	none	n/a	n/a	
5.244	Sarah Dyke, MP has been emailed by the CSW co-ordinator regarding the speed issue and invited to visit. This is informal and not been accepted as yet. Political balance, neutrality may need to be considered for any visitors.	none	n/a	n/a	
<b>6.</b>	<b>Finance</b>				
<b>6a.</b>	<b>Village Hall – approve or not payment of £15 for BDPC meeting on 26Oct23</b>				
6a.245	Approved, Clerk to pay. Paid.	DS	27Oct23	y	
<b>6b.</b>	<b>Approve or not Clerk salary 26sep2023 to 20Nov2023 (8weeks) £538. NI not applicable, weekly pay below threshold.</b>				
6b.246	Approved. Clerk to pay £269 on 28Oct2023 and 20Nov2023	DS	28Oct23, 20Nov23	y	
<b>6c.</b>	<b>Approve or not MS office monthly fee of £9.48 for MS 365 up to 30Sep2023, date amended from 23Nov2023.</b>				
6c.247	Approved. Auto paid on c/a card, Clerk checks regularly.	DS	6Oct23	y	
6c.248	Clerk has checked, software is the same price whether paid monthly or over a longer term. Continue with monthly payments but bring to Council annually.	taken	n/a	y	
6c.249	Clerk to confirm renewal date, bring to Council in meeting prior to renewal.	DS	30Nov23	ongoing	
<b>6d.</b>	<b>Preliminary Precept discussion</b>				
6d.250	Clerk provided past 3 years actual costs to compare to current budget and actual for discussion. Line items have been split or combined over the years, all provided for comparison.	taken	n/a	y	

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	Comment	Action	Date	Resolved
<b>6d.</b>	<b>Preliminary Precept discussion - Continued</b>			
6d.251	All expressed preference for line items to be split as much as possible for transparency, ease of use to keep explanatory notes to a minimum.	taken	n/a	y
6d.252	Preliminary figures attributed to expenditure, donations, general reserve. New spend likely - tablet for SIDs, General Election.	taken	n/a	y
6d.253	Clerk to prepare budget based on these discussions for circulation asap.	DS	3Nov23	ongoing
6d.254	Cllrs to discuss as needed, feedback to Clerk. Please come to the next meeting, currently 7Dec23 prepared to tweak budget if needed and all to agree, confirm 2024/25 Precept. New meeting date 30Nov2023.	All	30Nov23	ongoing
6d.255	Clerk will circulate the updated budget as soon as agreed, must be at least one week prior to the meeting.	DS	30Nov23	ongoing
<b>7.</b>	<b>Local Community Networks update</b>			
7.256	5Oct2023 Agenda, Minutes: <a href="https://someset.moderngov.co.uk/ieListDocuments.aspx?MId=7068&amp;x=1">https://someset.moderngov.co.uk/ieListDocuments.aspx?MId=7068&amp;x=1</a>	none	n/a	y
7.257	It is noted that Max Wide is Chair.	none	n/a	y
7.258	Next meetings are 7Dec2023 and 8Feb2024	SB, JR	7Dec23	ongoing
<b>8.</b>	<b>Local Authority Reports</b>			
<b>8a.</b>	<b>Avon and Somerset Police</b>			
8a.259	None received. Clerk to follow up again.	DS	30Oct23	ongoing
8a.260	Clerk has been in contact with Louise Perry, new Neighbourhood Team member. She indicated she would provide the report and has been invited to the 7Dec23 meeting. Clerk will advise her of new meeting date 30Nov2023	DS	30Oct23	ongoing
<b>8b.</b>	<b>Somerset Council (SC) - Cllr Barry Clarke</b>			
8b.261	SC has launched a campaign to encourage people to Register to Vote.	none	n/a	y
8b.262	There is a Go Green Grant scheme, funds available up to £5k.	none	n/a	y
8b.263	Equipment is available to borrow for up to 3 days which will give information about hot, cold spots in houses, a thermal imaging type. These need to be booked, available for collection from Libraries.	none	n/a	y
8b.264	BT have been fined for a 2nd time this year for roadworks without correct planning.	none	n/a	y
8b.265	Budget revisions continue to project growing deficits primarily but not entirely due to inflation and increased Adult Care needs.	none	n/a	y
8b.266	Duncan Sharkey, SC Chief Executive has indicated that hard choices need to be made to avoid a 114 notice (impending bankruptcy) which could be triggered if action is not taken prior to Feb2024.	none	n/a	y
8b.267	It is likely that SC will request the maximum increase of 5.99% to Council Tax and there are still likely to be staff and other cuts.	none	n/a	y

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<b>8b.</b>	<b>Somerset Council (SC) - Cllr Barry Clarke - Continued</b>			
8b.268	A special grant may become available to the Torbay area from released HS2 funds but unlikely any of those funds will be available in our area.	none	n/a	y
8b.269	B Clarke reiterated that SC are in the process of finding sites for the 505 homes required so any applicants should proceed if wished.	none	n/a	y
8b.270	SC are progressing with advertising on roundabouts to raise funds. Some concerns regarding safety.	none	n/a	y
<b>9.</b>	<b>Council Reports</b>			
<b>9a.</b>	<b>Road Issues</b>			
<b>9a1.</b>	<b>SIDs</b>			
9a1.271	JR reported that Highways have received all required information from all utility companies and the post installation can proceed. However, this work is contracted out, the contractor has until the 31Mar2024 to complete the work.	none	30Nov23	ongoing
9a1.272	Clerk confirmed MoU is correctly signed by all required partners, 21Sep2023 9a1.209	none	n/a	y
<b>9a2.</b>	<b>CSW</b>			
9a2.273	11 sessions completed in Sep with 378 out of 5984 vehicles reported, 6.3%. Average speed of speeders 32mph, top speed 46 resulting in 373 advisory letters being sent. It is not possible to record every speeding vehicle due to roadside constraints, they are just going too fast to record them all. 378 vs 373, 5 vehicles did not receive letters, we are not advised of the reason by the Police but likely a reporting error on our part, vehicle not found- perhaps illegal in some way.	none	n/a	y
9a2.274	If anyone would like to volunteer, we would be grateful for the help, you do not need to commit to an hour a week, occasional sessions are as useful - please email bucklanddinhamcsw@outlook.com	none	n/a	y
<b>9b.</b>	<b>Village Hall</b>			
9b.275	Committee meeting at end of Nov2023 with new treasurer.	none	n/a	y
9b.276	Clerk suggested it might be useful for her to meet the VH treasurer to have oversight of any potential Council liability.	DS, SH	30Nov23	ongoing
<b>9c.</b>	<b>Playing Fields</b>			
9c.277	Committee meeting due with new treasurer.	none	n/a	y
<b>9d.</b>	<b>Frome Missing Link</b>			
9d.278	AK aware of Slow Ways and will check information provided regarding possible availability of funds to assist completion.	AK	30Nov23	ongoing
<b>9e.</b>	<b>Parish Plan progress</b>			
9e.279	SH reported that the website is being built, soft launch on target for Christmas Fayre (8Dec2023) where opinions will be asked for. Plan for full launch early in 2024.	none	n/a	y
<b>10.</b>	<b>Parish Clerk</b>			
<b>10a.</b>	<b>£30 training cost approved 21Sep2023 6l.186 not required. Training attended provided by SALC included in membership cost.</b>	none	n/a	y

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<b>10b.</b>	<b>Grit bins – requested survey result from SC</b>			
10b.280	Not yet received, Clerk to request results again.	DS	30Nov23	ongoing
<b>10c.</b>	<b>Trees in Somerset Council owned land in St Michael's Close – reported, await response from SC</b>			
10c.281	Clerk to request update.	DS	30Nov23	ongoing
<b>10d.</b>	<b>High Street car vandalism and theft</b>			
10d.282	Clerk chatting to tradesman on High Street recently, works van had rear window smashed, completely removed. Minor theft but inconvenient. Man noted that this was a 2nd incident, another person's vehicle broken into a week before. Residents advised to be vigilant, careful about their vehicles and belongings in them.	none	n/a	y
<b>10e.</b>	<b>Preparation of Council Risk Assessment</b>			
10e.283	21Sep2023 0.162, action deferred. Clerk to begin drafting for discussion.	DS	18Jan24	ongoing
<b>10f.</b>	<b>Recruitment of a Councillor</b>			
10f.284	JR discussed the role, requested those attending to consider anyone who may be interested, let JR or other Cllrs know.	All	30Nov23	ongoing
<b>10g.</b>	<b>Website hosting</b>			
10g.285	22Jun2023 6d.057, action deferred, no new date proposed. Clerk to keep on Action list.	All	18Jan24	ongoing
<b>10h.</b>	<b>Annual Parish Meeting</b>			
10h.286	22Jun2023 7a.064, action deferred. High level planning would be useful at next meeting.	All	30Nov23	ongoing
<b>10i.</b>	<b>Highway repair outside Ebenezer Chapel</b>			
10i.287	Resident had submitted a report in Mar2023. Repair was marked in white on the highway but no repair completed. Clerk has reported again and will monitor.	DS	30Nov23	ongoing
<b>11.</b>	<b>Planning Matters</b>			
<b>11a.</b>	<b>Planning Application 2023/1829/lbc Hill House</b>			
11a.288	No objections, Clerk to submit comment online.	DS	28Oct23	y
<b>11b.</b>	<b>Planning Application 2023/1919/ful Court Farm</b>			
11b.289	Concerns raised and discussed regarding odour, flies, safety, pollution, flood risk, frequency of stirring, emptying, need for oversight for compliance in construction and operation, slurry cover. Clerk to draft response, send to JR, circulate to Cllrs, submit agreed response.	DS	before 7Nov23	y
<b>12.</b>	<b>Dates of Next Meetings</b>			
12.290	Next LCN meeting conflicts with next Council meeting. Clerk and SH to liaise to set new Council meeting date.	DS, SH	asap	ongoing
12.291	<b>Next Meeting 30th November 2023 7pm Village Hall</b>	All	30Nov23	ongoing
	18Jan2024, 29Feb2024, 4Apr2024, 9May2024, 20Jun2024			
	<b>JR closed Meeting at 21.10. Thank you.</b>			
	JR, John Reckless, AK, Alan King, SB, Sarah Barnett, IB, Ian Blair, SH, Susie Hicks, EL Elisita Kemp, DS, Diane Sleigh			
	B Clarke, Barry Clarke			