

BUCKLAND DINHAM PARISH COUNCIL

Public Notice is hereby given that a Meeting of Buckland Dinham Parish Council will be held at 7:00pm in the Village Hall on Thursday 21 September 2023

AGENDA

0. Public Forum

Any member of the press or public are welcome to attend. There will be 15 minutes of unminuted Open Forum. If you have a particular concern, it would be helpful if you could let the Clerk know by 5pm Wednesday **20 September 2023**. The chair will invite you to speak briefly in the Forum.

1. Apologies for absence and to consider reasons given

Council to receive apologies for absence and if appropriate to resolve to approve the reasons given LGA 1972 s85(1)

2. Declarations of interest

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act s33(b-e). This does not preclude any later declarations.

3. Exclusion of the Press and Public

To agree any items to be dealt with after exclusion of Press and Public within the requirements of the Public Bodies (Admission to Meetings) Act (as amended) 1960

4. Minutes of Full Council

To confirm or amend, sign as correct record the minutes of Buckland Dinham Full Council held **3rd August 2023**, attached

5. Chair's Announcements

6. Finance

- a) Internal Auditor's invoice was £125 + £25 vat total £150 as expected plus £8 postage. Invoice paid 31st August 2023.
- b) Village Hall – approve or not payment of £15 for BDPC meeting on 21Sep23
- c) Approve or not NI of £4.90 for outgoing Clerk
- d) Approve or not Clerk salary 6Jun2023 to 25sep2023 (16weeks) £1076. NI not applicable, weekly pay below threshold.
- e) Approve £10 for Jul23 Councillor training
- f) Approve or not £87.12 to EL for Photo Exhibition expenses for APM. Invoice paid 30th August 2023.
- g) Approve or not £54 for annual Parish Online access
- h) Approve or not MS office monthly fee of £9.48 for MS 365 up to 23rdOct2023, 4months £37.92
- i) Approve or not £98.40 to RoSPA for Play area annual inspection, report previously circulated
- j) Approve or not Clerk office expenses £4
- k) Approve or not Clerk mileage £4.59 (10.2miles return to Beckington @ 45p) document handover to Internal Auditor
- l) Approve or not Clerk training £30 - Budgeting for Clerks, Finance Staff over 5 mornings, 8 hours
- m) Approve or not to accept £125 redress from TSB for admin errors

7. Local Community Networks update

Buckland Dinham hosting next meeting on Thu 5th Oct 2023

8. Local Authority Reports

To receive in person or writing

- a) Avon & Somerset Police
- b) SCC – report circulated 31st August 2023

9. Council Reports

- a) Road issues
 1. SIDs
 2. CSW
- b) Village Hall
 1. Response, update on RoSPA report, if any
- c) Playing Fields
 1. Repair needed to repair wall, quote required.
- d) Frome Missing Link
- e) Parish Plan progress
 1. £750 in budget. Ambiguous whether this is each year for two (£1500) or across two years (£375 each year)
- f) Dog poo bin/s
 1. Who is responsible for emptying (previously Mendip), is there a cost to BDPC?
 2. Cost of any new bins
 3. Location/s

10. Parish Clerk

- a) Action list
- b) Code of Conduct training delayed
- c) Cllr training – carbon literacy 3rd, 17th, 31st Oct 9.30-12. Free, non attendance charged at £50
- d) Litter picking event – raised at last meeting
- e) Grit bins
- f) Trees in Somerset owned land in St Michael's Close
- g) Royal British Legion

11. Planning Matters

- a) It is noted that Planning Application 2023/0945/hse and 2023/0946/lbc, Glebe House have been approved by Somerset Council

b) Planning Application 2023/1313/ful - BD/Great Elm border

12. Dates of next meetings to be confirmed

Thursday 26 Oct 2023 7pm Village Hall

7 Dec 2023, 18 Jan 2024, 29 Feb 2024, 4 Apr 2024, 9 May 2024, 20 Jun 2024

Parish Clerk Diane Sleigh The Apple Garden, Buckland Dinham, BA11 2QP