

## Buckland Dinham Parish Council - Meeting Minutes - 22nd June 2023

<b>Present</b>	<b>Cllrs: JR, LJ, SB, EL</b>			
<b>In Attendance</b>	Clerk: DS			
	<b>Comment</b>	<b>Action</b>	<b>Date</b>	<b>Resolved</b>
<b>0.</b>	<b>Open Forum</b>			
0.046	Concerns raised regarding unplanned development in Elm Lane, action needed.	add to next agenda	3aug23	n/a
0.047	Playing field dog poo, action needed.	add to next agenda	3aug23	n/a
<b>1.</b>	<b>Apologies for Absence, consideration of reasons</b>			
1.048	IB, SH, AK, B Clark	none	na	y
<b>2.</b>	<b>Declarations of Interest</b>			
2.049	Noted SB lives opposite Glebe House, planning application to be discussed at 12a and b.	none	na	y
<b>3.</b>	<b>Exclusion of the Press and Public</b>			
3.050	None	none	na	y
<b>4.</b>	<b>Minutes of the Full Council, previous Meeting</b>			
4.051	Minutes of 18 May 2023 accepted, signed by JR	signed	22jun23	y
<b>5.</b>	<b>Chair's Announcements</b>			
5.052	Noted, Vice Chair does not need to sign the Declaration of Acceptance of Office.	none	na	y
<b>6.</b>	<b>Finance</b>			
6a.053	Clerk reports that end of year Accounts are pending, should have been signed off in May. These will be completed and circulated by email for Council approval.	DS	asap	ongoing
6a.054	Clerk to complete the rest of the end of year forms	DS	asap	ongoing
6b.055	Clerk's salary, NI not approved as figures not brought to this meeting	DS	3aug23	ongoing
6c.056	New mandate has been completed for TSB giving DS, JR, AK access to the account.	taken	na	y
6d.057	Discussion about current website, hosting, value for money. New host, design to be investigated prior to Apr24 renewal with Stellasoft. Discuss any progress at October meeting to keep review on track.	EL, LJ	26oct23	ongoing
6d.058	SB to email Village meeting expenses to the Clerk for payment.	SB	3aug23	ongoing
6d.059	Clerk to email Council for expenses approval.	DS	3aug23	ongoing
6d.060	Clerk to confirm Village hall hire outstanding fees with SH.	DS	3aug23	ongoing
6d.061	Noted that Libby is now the Playing field treasurer.	none	na	y
<b>7.</b>	<b>Annual Parish Meeting</b>			
7a.062	Noted that it seemed very useful and well received for the Chair to open the meeting with clarifications, achievements and current priorities.	none	na	y
7a.063	Noted that the Clerk should minute the APM, held over until next APM. DS to produce a summary for discussion at the next meeting.	DS	3aug23	ongoing
7a.064	Discussion about APM 20 May 2024. Dates agreed for planning sessions to be added to future agendas - 26Oct23, high level planning, then 4Apr24, 9May24.	DS	26oct23	ongoing

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7b.065	Preparation for Open Gardens on 25Jun23 nearing completion. Maps delivered in village, flyers delivered by Postlebury News, maps available in the Bell, at Postscript, the Black Swan, Cooper and Tanner and notices on Frome noticeboards.	Many	na	y
7b.066	Majority of funds raised will likely go to the playing fields with a proportion towards the Lych gate	All	3aug23	ongoing
7b.067	Post meeting noted Thanks to Hannah Corbett for Cooper and Tanner signage, very much appreciated Thank you. Should this be a formal note/letter, sent by whom?	All	na	ongoing
7c.068	Much interest in photography especially for help with their own. EL has limited time but expressed renewed enthusiasm for the possibility of providing photo walks and a competition, possibly with a focus on flowers	EL	na	ongoing
7d.069	lots of interest and ideas around csw, no new volunteers	none	na	ongoing
7e.070	Much interest expressed for a village whatsapp group. LJ took some numbers, will setup the group.	LJ	21sep23	ongoing
7f.071	village hall, bau (business as usual)	none	na	y
7g.072	playing field, bau	none	na	y
7h.073	much enthusiasm to investigate a Parish Plan. There is an initial Steering Committee meeting soon which then plans to get more people involved.	SB	21sep23	ongoing
7i.074	An ongoing project, a parishioner has been inspired to produce walks leaflets again, happy to receive any feedback of any issues. No urgency and may take some time to complete.	JR	na	ongoing
7j.075	Community has been enthusiastic in supporting the Bell, the team have many ideas for their continued success.	none	na	y
<b>8.</b>	<b>Local Community Networks</b>			
8.076	Clear and good that Frome recognise there are 17 Councils although fewer attend the meetings.	JR, SB	na	ongoing
8.077	There were discussions regarding the name - Frome area is likely to become Frome only very quickly. What could a good name be and how is this being decided?	JR, SB	21sep23	ongoing
8.078	Discussion about whether the meeting location can rotate around the Councils, not always be held in Frome Town Hall.	JR, SB	na	ongoing
8.079	Funds are very limited. Our LCN likely to receive approximately 1.5 full time equivalent, update may be late July time. Chair or Vice must be a Somerset Cllr.	JR, SB	na	y
<b>9.</b>	<b>Local Authority Reports</b>			
9.080	None received	none	na	y
<b>10.</b>	<b>Council Reports</b>			
10a1.081	csw - 8 sessions completed in May, 333 letters sent	DS	na	y
10a1.082	request submitted for road surface speed signs to be repainted	DS	na	y
10a1.083	request submitted to investigate whether a solid white line would help to deter dangerous overtaking	DS	na	y
10a2.084	IB emailed update, signage costs, supplier requesting information about when a formal order for the SIDs would be placed.	IB	na	ongoing
10a2.085	Clerk to request progress from Highways	DS	3aug23	ongoing
10b.086	village hall all ok	SH	na	y

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10c.087	playing fields would like more people on committee but has a new treasurer. Any action to be taken?	SH	3aug23	ongoing
10d.088	missing link - mentioned at LCN, under railway has been bricked in	JR	na	ongoing
<b>11.</b>	<b>Parish Clerk</b>			
11a.089	Cllrs to book training with the Clerk for booking with training providers.	All	na	ongoing
11a.090	Clerk will email Council for approval for training costs	DS	na	ongoing
11a.091	Clerk to book SH, JR, SB on to Do we need a Neighbourhood Plan 24Jul23. £60 total, approved	DS	asap	ongoing
11b.092	One costing received for Virtual phone number, others pending	DS	3aug23	ongoing
<b>12.</b>	<b>Planning Matters</b>			
12a.093	2023/0946/LBC and 2023/0945/HSE Concerns raised regarding the vulnerability of the boundary wall on Lower Street risking potential collapse, closure or reduced access for residents not acceptable. DS to draft request for further information	DS	asap	ongoing
12a.094	DS to clarify what Council options are - Approve, Object, Comment	DS	asap	ongoing
12b.095	No objection to tree works	all	na	y
<b>13.</b>	<b>Dates of Next Meetings</b>			
13.096	<b>Next Meeting 3rd August 2023</b> apologies LJ	All	22jun23	ongoing
13.097	Proposed 21st Sep, 26th Oct, 7th Dec, 18th Jan 2024, 29th Feb 2024, 4th Apr 2024, 9th May 2024, 20th Jun 2024.			
13.098	DS to check with SH 7th Dec 2023	DS	3aug23	ongoing
13.099	Complete 2024 calendar.	All	3aug23	ongoing
13.100	Dates of Next two meetings to be on the agenda, hoping that with notice some members of the public may attend	DS	3aug32	ongoing
	<b>JR closed Meeting at 21.15.</b>			
	Thank you.			
	JR, John Reckless, SB, Sarah Barnett, IB, Ian Blair, LJ, Lindsay James, SH, Susie Hicks, DS, Diane Sleigh			