

Buckland Dinham Meeting of the Parish Council - Minutes - 3rd July 2025

Present	CIlrs: JR, SB, IB, AK	Meeting opened 1900.		
In Attendance	Clerk DS. Members of the Public.			
	It is noted that item 11c and 9b were discussed in this order immediately after item 4.			
	Comment	Action	Date	Resolved
0.	Public Forum			
	Concerns were brought to the Council regarding planning permission compliance.	none	n/a	n/a
	Concerns were brought to the Council regarding moderation of public Facebook and village whatsapp.	none	n/a	n/a
1.	Apologies for Absence, consideration of reasons			
1.113	EK, SH. Accepted.	none	3Jul2025	y
2.	Declarations of Interest			
2.114	None.	none	3Jul2025	y
3.	Exclusion of the Press and Public			
3.115	None.	none	3Jul2025	y
4.	Minutes of the Full Council, previous Meeting			
4.116	Minutes of 22nd May 2025 accepted, signed by JR	signed	3Jul2025	y
5.	Chair's Announcements			
5.117	It is extremely disappointing to read the inappropriate language and comments directed towards our Community Speedwatch Team. Residents are reminded that debate should remain civil and respectful.	none	n/a	n/a
5.118	Factual information about the Scheme is available online:	none	n/a	n/a
5.118a	https://bucklanddinham.org/community/buckland-dinham-20761/community-speedwatch/	none	n/a	n/a
5.119	The Parish Plan survey of 2024 recorded that speeding vehicles and pedestrian safety were amongst your highest concerns:	none	n/a	n/a
5.119a	https://bucklanddinham.org/community/buckland-dinham-20761/parish-plan/	none	n/a	n/a
5.120	Please help our team by complying with the 20mph limit you and your Council worked for to make our village safer for walking, accessing our homes, protecting property and vehicles.	none	n/a	n/a
6.	Local Authority Reports			
6a.	Avon and Somerset Police			
6a.121	Clerk to request further information regarding the reported crime.	DS	28Aug25	ongoing
6b.	Somerset Council (SC) - Cllr Barry Clarke			
6b.122	Briefing Sheet circulated.	DS	3Jul2025	y
7.	Finance			
7a.	Accept or not, Internal Auditors Report on Accounts 2024-25			
7a.123	Accepted. Actions required, noted.	All	3Jul2025	y
7a.124	Clerk to action, work with Councillors to achieve above actions.	DS	28Aug25	ongoing
7b.	Approve or not, Internal Auditors invoice			
7b.125	Approved. Clerk to pay.	DS	4Jul25	y
7c.	Approve or not, Certificate of Exemption			
7c.126	Approved. Clerk to submit and publish.	DS	4Jul25	ongoing
7d.	Approve or not, Section 1 Annual Governance Statement 2024-25			
7d.127	Approved, signed. Clerk to publish.	DS	4Jul25	ongoing

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7.	Finance (cont.)			
7e.	Approve or not, Section 2 Accounting Statements 2024-25			
7e.128	Approved, signed. Clerk to publish.	DS	4Jul25	ongoing
7f.	Approve or not, Accounts Summary 2024-25, Explanation of Variances, Bank and Building Society Reconciliations			
7f.129	Approved, signed. Clerk to publish.	DS	4Jul25	ongoing
7g.	Approve or not, Exercise of Public Rights to View Annual Governance and Accountability Return 4th July-14th August 2025			
7g.130	Approved. Clerk to publish.	DS	3Jul2025	y
7h.	Approve or not, Clerk salary. Next approval date 8th January 2026 as per 19Dec2024 7b.328.			
7h.131	Approved.	none	3Jul2025	y
7h.132	Clerk, Chair, Vice Chair to set date for HR review.	DS, JR, AK	28Aug25	ongoing
7i.	Approve or not, Council membership of SALC			
7i.133	Approved. Clerk to pay.	DS	4Jul25	y
7h.	Approve or not, donations in 2025-26 budget – VH, PF, Churchyard, Charity, Defibrillator			
7h.134	Approved £200 PF maintenance, £300 Churchyard maintenance, £200 defibrillator. Clerk to pay.	DS	4Jul25	y
7h.135	Donations to VH, PF, Charity are deferred to the October meeting for discussion.	DS	16Oct25	ongoing
8.	Local Community Network			
8.136	Councillors continue to express frustration about the extremely poor administration, follow up and effectiveness of this group.	none	n/a	n/a
8.137	Noted that a new member of staff has joined the LCN and Council hope that this will improve the group.	none	n/a	n/a
8.138	Clerk is requested to write to Kate Hellard to again express concerns, copy James Moore the new VoF link officer.	DS	28Aug25	ongoing
9.	Council Reports			
9a.	Village Hall			
9a.139	SH informed the Clerk prior to the meeting there is nothing to report.	none	3Jul2025	y
9b.	Playing Fields			
9b.140	Thank you to Chris Durlacher for attending as Secretary of the PFA.	none	n/a	n/a
9b.141	BDPC and the BDPFA agree that the mower should be purchased, owned, insured and maintained by BDPC to ensure financial effectiveness and duty of care, health and safety.	All	3Jul2025	y
9b.142	All users of the mower must have instruction from an approved technician annually.	SH	n/a	ongoing
9b.143	It is planned that the mower will be sold over winter 2025-26 and a new/2nd hand mower purchased.	SH	8Jan26	ongoing
9b.144	Funds from the sale will go towards the cost of the purchase along with funds raised by the BDPFA.	SH	8Jan26	ongoing
9b.145	If there are insufficient funds, the current mower will be used until the purchase can be made.	none	n/a	y
9b.146	Chris is invited to the meeting on 16th October 2025 to provide an update and estimated sale, purchase costs.	none	16Oct25	y

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	Comment	Action	Date	Resolved
9c.	Housing Needs Survey			
9c.147	Discussed concept, specific questions. SB to feedback to CCS.	SB	28Aug25	ongoing
9c.148	Noted that October and November meetings are likely busy and this item also needs adequate time.	none	n/a	y
9c.149	SB provided estimated costs of about £340. It is agreed that budget is available in the Parish Plan groups and could be used for this purpose.	none	28Aug25	ongoing
10.	Parish Clerk			
10a.	Recruitment of a Councillor			
10a.150	No progress.	DS	28Aug25	ongoing
10b.	Flooding			
10b.151	No update.	none	n/a	n/a
10c.	Website and Emails			
10c.152	Please encourage anyone advertising events, news, points of interest to send the info to:	none	n/a	n/a
10c.152a	https://bucklanddinham.org/community/buckland-dinham-20761/contact-the-website/	All	28Aug25	ongoing
10c.153	This item will be removed as a regular agenda item as now business as usual. It can be reinstated at any time.	none	3Jul2025	y
10d.	Village Gathering Date			
10d.154	Agreed Monday 27th April 2026. SB, Clerk to book hall, advertise.	DS, SB	28Aug25	ongoing
10d.2	Village Emergency Plan			
10d.2.155	Clerk apologises for incorrect numbering of agenda item.	none	3Jul2025	y
10d.2.156	No progress.	IB, AK	28Aug25	ongoing
10e.	5Alive			
10e.157	Clerk to ask Comms team if they can revisit continuity plan - financial, personnel, formats.	DS	28Aug25	ongoing
10e.158	Clerk corresponding with other Clerks in the 5Alive group re funding.	DS	28Aug25	ongoing
11.	Planning Matters			
11a.	Updates			
11a.159	Updates sent	DS	3Jul2025	y
11a.160	Clerk to draft letter to SC about 'pending' applications, why are they still outstanding beyond the stated timelines?	DS	28Aug25	ongoing
11a.161	Clerk to compile a list of outstanding planning issues to send to Cllr BClarke as requested.	DS	28Aug25	ongoing
11b.	Macmillan Way footpath at Swallow Barn			
11b.162	Clerk to send approved letter, maps, photos and other information to SC, copy Cllr BClarke, Macmillan Way.	DS	28Aug25	ongoing
11c.	Hoopers Lodge			
11c.163	Clerk to draft a letter to SC Planning regarding 2021/1131/FUL requesting all work to stop immediately pending a site visit from Planning, other interested parties such as BDPC to check compliance with permission.	DS	28Aug25	ongoing
11d.	Public right of way Clareham Lane, Colliers Lane			
11d.164	Clerk to investigate further and add to the list in 11a.161.	DS	28Aug25	ongoing
	JR closed Meeting at 21.00. Thank you.			
	JR, John Reckless, AK, Alan King, SB, Sarah Barnett, IB, Ian Blair, SH, Susie Hicks, EK Elisita Kemp, DS, Diane Sleight			
	B Clarke, Barry Clarke			