

BUCKLAND DINHAM PARISH COUNCIL

Minutes of meeting at 7.30pm, Thursday 21 January 2016 in the Village Hall, Buckland Dinham

3213 Present: Councillors, Will Phippen, Simon Andrews, Peter Corbett, Viv Street and John Reckless; Pauline Short, Clerk

3214 Apologies: Councillors Tamsin Aston, Alan King. Councillor John Reckless joined the meeting during item 3219,

Cllr Phippen took the chair in the absence of Cllr Aston

3215 Minutes of the meeting on 3 December: Minutes were agreed

3216 Code of Conduct - Declarations of Interest: None

Unminuted open forum for the public and council: Cllr Phippen closed the meeting for the public and council to discuss topics of their choice and then reopened it

3217 Planning Application for Lawful Development Certificate for an existing use as separate dwelling houses, free from any restriction as to use, for the Hayloft and Parlour at Mount Pleasant Farm, Buckland Dinham: Council recommend refusal of this application as the properties are outside the historic development line, and remote from the village, which continues to be used as a reason for declining other applications for residential accommodation (proposed Cllr Corbett, seconded Cllr Street)

Additional comments were added to the response as follows - The two properties are currently unoccupied and have been marketed as holiday lets for some time (According to the Statutory Declaration, The Hayloft since 2011 and The Parlour since 2005). There is no evidence that they have been occupied as full time residential accommodation for ten years and the original planning approval, in 2002, was given on condition that both were for holiday lets. The Parlour does not appear to have been used for residential accommodation at all since its completion in 2005. There is a history of planning requirements not being met at this site

3218 Matters arising from the last meeting:	<i>Action</i>
<p>1. Police Speed Checks, Speedwatch and residents traffic survey made on 2nd July – In the absence of Cllrs Aston, further discussion of the topic was postponed until the next meeting. However it was recorded that dates had been received for the Speed Indicator Device to be in place at the Bell Inn and Fountain House during 2016 and results of the latest visit at Fountain House had been circulated</p>	<p><i>Cllrs Aston & Street</i></p>
<p>2. Situation with introduction of superfast broadband to Buckland Dinham – Cllr Corbett had been in touch with the Field organisation and requested a visit, not yet arranged. He had also been in touch with our MP who is still continuing to find out the details of the existing cable duct under the main road</p>	<p><i>Cllr Corbett</i></p>
<p>3. Document prepared from village questionnaires to aid completion of response to Mendip. Discussion about how best to use it to target various areas –The clerk had submitted the “Issues and Options Response Form” to Mendip as agreed after the last meeting. Council congratulated Cllrs King and Reckless on producing an impressive document and then discussed its future use. It was suggested that this, although not an official “Parish Plan”, could be used as guide for future planning in the village. A good new name is needed for it, and some final proof reading that Cllr Corbett agreed to do. Then it would be introduced to the village at the Annual Parish Meeting. Cllr Andrews volunteered to produce a simple power point presentation to use at the meeting and a few hard copies would be produced before putting it on to the village website. The</p>	<p><i>All</i></p>

topic will be developed further, with Cllrs Reckless and King obviously included, before and at the next meeting

3219 Matters arising: Cllr Reckless joined the meeting during this item

1. **Future attendance at PCSO Steering Group meetings and PACT (Police and Community Together) meetings** – The clerk reported that the PCSO steering Group meetings had been discontinued due to the reduced number of PCSOs. However the newer PACT meeting for general public as well as parish councils, will continue and the police hoped support would be transferred to that group. The next PACT meeting is expected to be in April but Peter Simenton had decided to give up his neighbourhood policing role for Buckland after covering that for a long time. The council wished to thank him for his help with it and agreed that one of them would try to replace him at the next PACT meeting, to be planned for April, before deciding on future attendance

3220 Clerks Report:

1. Applications had been approved by Mendip for 2 Rogers Close and The Old School House
2. The council had recommended approval, using the special arrangements for tree orders, since the last meeting on a consultation for proposed felling of lilac and fir trees at 1 Hill House,
3. The Bell Inn application had been followed up with District Councillor Edward Drewe who confirmed that the missing plans were now with Carlton Langford at Planning Department and a response was expected shortly.
4. A new newsletter had been circulated from the Built Environment Group and council could decide whether they required further copies to be circulated
5. The Heritage at Risk register was being updated and required a return by 5th Feb. Although this seemed to be aimed at dwellings, council asked to have the wool drying tower and wash basin included
6. A letter had been received expressing concern about people leaving waste bins for extended periods of time, before and after Somerset Waste Collections, at The Cross. Council generally agreed this was not acceptable and it was suggested that the three councillors resident in the area should address the problem
7. The regular programme for emptying the dog waste bin had failed but had been quickly resolved by the contractor concerned
8. The clerk had replied to letter from the Sustrans Supporters Team accepting their offer to include the councils name as a supporter of Frome's Missing Link on a new information board for the route. £13500 of the £20000 needed for the next phase of the extension has been raised. A further letter from the team had suggested that they could think of directing cyclists into the village for refreshments. Councillors agreed this was a good idea and suggested asking the team to liaise directly with the Bell Inn landlords' on detail
9. Council was reminded that the North Somerset Railway group have a public exhibition at the Cheese & Grain on 30th January from 11 to 4pm with a public meeting between 2 and 4.
10. A consultation on library changes was circulated
11. Council welcomed an invitation from Frome Town Council to meet them on Tuesday 23 February, 7pm in assembly rooms with the intention of getting to know each other. Cllrs Aston and Reckless would take the two places with Cllr Street as reserve
12. The clerk had forwarded a letter to councillors re Queens's 90th birthday celebrations on 21 April with the suggestion of lighting a beacon. It was agreed that they would not join in as we are celebrating with a Village Day in June
13. A copy of Clerks & Councils direct magazine was offered
14. A date for new councillor training has still to be agreed for Cllr Street
15. Planning Department had now agreed to send warning of the approach of planning applications by email which should help the problem caused by applications arriving by post at a time too late to include them in the agenda
16. Immediately before this meeting a letter about the "Clean for the Queen Campaign" had been received to encourage councils to organise a litter pick early

Ms Short

*Cllr King,
Phippen &
Reckless*

Ms Short

*Cllrs
Aston &
Reckless*

Cllr

<p>in March, before the Queens 90th birthday. Cllr Corbett agreed to take this letter and look at the practicalities of it for us</p>	<p><i>Corbett</i></p>
<p>3221 Finance:</p>	
<p>1. Council discussed the precept estimates presented at the last meeting and agreed (proposed Cllr Reckless, seconded Cllr Corbett) after discussion to proceed with a total of £6200, a 2.5% increase on the last year</p>	
<p>2. Since last month's initial proposal to increase the number of signatories for the account with The Coventry to 5, Cllrs Phippen and King had agreed to become signatories. This move will mean that 2 signatories from 5 will be needed for any transaction, rather than the previous 2 from 3. Various forms need completion and those present signed them immediately. The clerk will send out details of other information and action needed to complete the change</p>	<p><i>All</i></p>
<p>3. The board of Smaller Authorities Audit Appointments Limited, the company set up to procure audit for smaller authorities from 2017, had agreed to extend the deadline for councils to opt out of using their service to be extended from January to 31 March. By the time of the next council meeting they should have issued information about fees for councils with a turnover of less than £25,000 per annum, and the clerk should be able to report with the recommendations previously promised for this meeting</p>	<p><i>Ms Short</i></p>
<p>4. An estimate of £390 +VAT had been approved out of meeting for the council to pay for an urgent wall repair required at the playing field</p>	
<p>5. Mendip Community Transport had requested a grant to help their service but council did not feel able to help at this time</p>	
<p>6. Cheques had been signed since the last meeting for clerk's salary and PAYE for October to December. A transfer had also been signed for £2000 to fund the bank account from the building society</p>	
<p>7. A Cheque for £14.29 was signed for 6 months clerk's office expenses</p>	
<p>3222 Dates of next two meetings: Agreed as 10 March and 14 April This meeting closed at 9.15 pm</p>	